

Senior Project Proposal Rubric

NOTE: This rubric will be used to calculate an assessment grade for your Civics/Senior Project course. Although different weights are given for “Conventions” and “Content”, you must achieve proficiency in BOTH categories before your Senior Project Proposal will be acceptable for your Senior Project Portfolio.

NOTE 2: A grade of “proficient” or better on your Senior Project Proposal does not guarantee that your project will be approved. As set forth in your Senior Project Manual, the decision to approve a project is made by the Senior Project Review Board.

Exceeds	Achieves	Apprentice – Requires Revisions	Novice – Requires Revisions	Unacceptable
Conventions				
<ul style="list-style-type: none"> • Writer’s voice is <i>consistently</i> evident. • Writer <i>consistently</i> uses formal, concise language. • Sentence structure is polished. • Mechanical and typographical errors are <i>rare</i>. 	<ul style="list-style-type: none"> • Writer’s voice is <i>frequently</i> evident. • Writer <i>frequently</i> uses formal, concise language. • Sentence structure is <i>usually</i> polished. • <i>Few</i> mechanical and typographical errors are present; none distract readers from the writer’s ideas. 	<ul style="list-style-type: none"> • Writer’s voice is <i>infrequently</i> evident. • Writer <i>infrequently</i> uses formal, concise language. • Sentence structure is <i>sometimes</i> polished. • Mechanical and typographical errors are <i>occasional</i> and/or are <i>sometimes</i> intrusive. 	<ul style="list-style-type: none"> • Writer’s voice is <i>absent</i>. • Writer <i>fails to use</i> formal, concise language. • Sentences are not polished. • Mechanical and typographical errors are <i>frequent</i> and <i>intrusive</i>. • Little evidence of editing is present. 	Comments:
Content				
<ul style="list-style-type: none"> • Personal information enhances the reader’s understanding of the proposal. • <i>Effectively</i> articulates <i>clear</i> and <i>concise</i> information about the topic. • Learning stretch is <i>effectively</i> identified and discussed. • Mentor is identified and qualifications are <i>effectively</i> discussed. • Fieldwork and product are <i>effectively</i> described. • Time and cost analysis are <i>effectively</i> discussed. 	<ul style="list-style-type: none"> • Personal information assists the reader’s understanding of the proposal. • Articulates <i>clear</i> and <i>concise</i> information about the topic. • Learning stretch is <i>clearly</i> identified and discussed. • Mentor is identified and qualifications are <i>clear</i>. • Fieldwork and product are <i>clearly</i> described. • Time and cost analysis are <i>clearly</i> discussed. • Proposal is signed and dated. 	<ul style="list-style-type: none"> • Personal information does not assist the reader’s understanding of the proposal. • Does not articulate <i>clear and concise</i> information about the topic. • Learning stretch is <i>unclearly</i> identified and discussed. • Mentor is identified but qualifications are <i>unclear</i>. • <u>Either</u> fieldwork <u>or</u> product is <i>unclearly</i> described. • <u>Either</u> time <u>or</u> cost analysis is <i>unclearly</i> discussed. 	<ul style="list-style-type: none"> • Does not articulate <i>clear or concise</i> information about the topic. • Learning stretch is <u>neither</u> clearly identified <u>nor</u> discussed. • Mentor is identified but no qualifications are given. • <u>Neither</u> fieldwork <u>nor</u> product are <i>clearly</i> described. • <u>Neither</u> time <u>nor</u> cost analysis are <i>clearly</i> discussed. 	Letter does not include the following: <ul style="list-style-type: none"> <input type="checkbox"/> project topic <input type="checkbox"/> learning stretch <input type="checkbox"/> mentor <input type="checkbox"/> fieldwork <input type="checkbox"/> product <input type="checkbox"/> time estimate <input type="checkbox"/> cost analysis <input type="checkbox"/> conclusion <input type="checkbox"/> signature and date

Conventions and Style = _____ Content = _____

Final Grade = _____